

MARTYN'S LAW READINESS CHECKLIST

IS YOUR VENUE PREPARED?

This checklist is designed to help venue operators, event organisers and Responsible Persons assess their current preparedness arrangements under the Terrorism (Protection of Premises) Act 2025 (Martyn's Law).

Whilst every venue and event is different, these questions provide a useful starting point for reviewing your preparedness measures.

RESPONSIBILITY & GOVERNANCE

- ☐ Have you identified who the Responsible Person is for your premises or event?
- ☐ Are responsibilities for security, emergency response and preparedness clearly defined?
- ☐ Do relevant managers understand their obligations under Martyn's Law?
- ☐ Have you determined whether your venue falls within the Standard Tier or Enhanced Tier?
- ☐ Is there a clear process for reviewing and updating security arrangements?

RISK & THREAT CONSIDERATION

- ☐ Have terrorism-related risks been considered as part of your wider risk management process?
- ☐ Have you identified potential vulnerabilities within your venue or event?
- ☐ Have access and egress points been reviewed?
- ☐ Have high-risk areas been identified?
- ☐ Are procedures in place for reporting suspicious activity or behaviour?

STAFF AWARENESS & TRAINING

- ☐ Have staff received appropriate awareness training?
- ☐ Do staff know how to report security concerns?
- ☐ Do staff understand what actions to take during a terrorist incident?
- ☐ Have managers received additional preparedness training where appropriate?
- ☐ Have you considered ACT Awareness training for employees?

PROCEDURES & EMERGENCY PLANNING

- ☐ Are emergency response & evacuation procedures documented and understood?
- ☐ Are invacuation (lockdown) procedures documented and understood?
- ☐ Do staff understand the difference between evacuation and invacuation?
- ☐ Are emergency contact details current and accessible?

SECURITY ARRANGEMENTS

- ☐ Have current security arrangements been reviewed?
- ☐ Are security procedures appropriate for the size and nature of the venue?
- ☐ Are security personnel appropriately trained?
- ☐ Are Assignment Instructions current and up to date?
- ☐ Is there a process for escalating security concerns?
- ☐ Are incident reporting procedures clearly understood?

ENHANCED TIER CONSIDERATIONS (800+ PERSONS)

- ☐ Has a formal terrorism risk assessment been completed?
- ☐ Are security plans documented and regularly reviewed?
- ☐ Are governance and oversight arrangements clearly defined?
- ☐ Have appropriate protective security measures been considered?
- ☐ Have emergency response arrangements been tested?
- ☐ Is there evidence of ongoing review and continuous improvement?

COMMUNICATION & REVIEW

- ☐ Have responsibilities been communicated to relevant personnel?
- ☐ Are preparedness arrangements reviewed regularly?
- ☐ Is there a process for capturing lessons learned following incidents or exercises?
- ☐ Are changes in legislation or guidance monitored?
- ☐ Can you demonstrate your preparedness arrangements if requested by the regulator?

OVERALL ASSESSMENT

Mostly Yes

Your organisation has established many of the key preparedness measures expected under Martyn's Law. Continue to review arrangements regularly and ensure they remain appropriate for your venue or event.

Some Yes / Some No

There may be gaps within your preparedness arrangements. Consider reviewing procedures, training and governance arrangements to strengthen your approach.

Mostly No

Your organisation may have significant gaps in preparedness and should prioritise reviewing responsibilities, procedures, training and security arrangements.

NEED SUPPORT?

Professional Security can support venues and event operators through ACT-trained personnel, operational best practice guidance, security deployments and preparedness measures designed to enhance safety and resilience.